

**Préinscription<sup>1</sup> for a place at the Service d'éducation et d'accueil jeunes enfants (SEAJ) « Butzeschlass » at Senningerberg**

Application date : \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_

| Child's information :      |                      |
|----------------------------|----------------------|
| Name :                     | First name :         |
| Date of birth (expected) : | Gender : ( ) M ( ) F |
| Postal address :           |                      |

Admission at SEAJ desirable for : \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_

The adaptation period begins at least 3 to 4 weeks before the desired start date and is determined after consultation between the SEAJ manager/educational staff and the legal representatives.

registration information:        ( ) monthly planning / irregular\*

  ( ) fixed plan / regular

Provisional registration (Basic Plan) \* :

| Schedule                    | Monday | Tuesday | Wednesday | Thursday | Friday |
|-----------------------------|--------|---------|-----------|----------|--------|
| 7:00-8:00                   |        |         |           |          |        |
| 8:00-9:00<br>Petit-déjeuner |        |         |           |          |        |
| 9:00-11:00                  |        |         |           |          |        |
| 11:00-13:00<br>Repas        |        |         |           |          |        |
| 13:00-15:00                 |        |         |           |          |        |
| 15:00-16:00<br>Collation    |        |         |           |          |        |
| 16:00-17:00                 |        |         |           |          |        |
| 17:00-18:00                 |        |         |           |          |        |
| 18:00-19:00                 |        |         |           |          |        |

\* For people with a shift working schedule

\* The final invoicing time slots will be communicated to you in the internal regulations (ROI)

**Information of the legal representatives:**

| ( ) mother/ ( ) father/ ( ) other :                          |                       |
|--|-----------------------|
| Name :   | First name :          |
| Phone number :   | Email :               |
| Professional activity: ( ) Yes ( ) No                        | Working hrs per week: |
| Postal address if it is different from the child's address : |                       |
| Language of communication :                                  |                       |

| ( ) mother/ ( ) father/ ( ) other :                          |                       |
|--|-----------------------|
| Name :   | First name :          |
| Phone number :   | Email :               |
| Professional activity: ( ) Yes ( ) No                        | Working hrs per week: |
| Postal address if it is different from the child's address : |                       |
| Language of communication :                                  |                       |

| Name of contact person for further correspondence : |
|---|
|   |
| <b>Comments :</b>                                   |
|   |

This pre-registration will be followed up after: \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_ by a registration contract together with the internal regulations (ROI).

You will be informed separately of your child's final registration.

Date : \_\_\_\_\_ Signatures : \_\_\_\_\_

<sup>1</sup> Your child's registration is only possible and definitive:

- if the maximum capacity defined by the license has not been reached;
- under the condition that the priority admission criteria are met at that time;
- after the registration contract has been submitted with the required documents;
- if you have received confirmation of registration.