Students Competition

Towards a Positive Environmental Impact – A Shelter Challenge

 *Luxembourg, October 26 & 27 of 2023*

**[Date: DD/MM/YYYY]**

International Aid division at Luxembourg Red Cross – Shelter Research Unit

**Subject:** Declaration of participation for student competition “Towards a Positive Environmental Impact – A Shelter Challenge”

To Whom it May Concern,

The following individuals, including master's level students in architecture or engineering, as well as bachelor's students expected to graduate during the 2023/24 academic year, are hereby declared participants in the "Towards a Positive Humanitarian Impact – A Shelter Challenge" competition. The event is scheduled to take place on October 26 - 27 in Luxembourg City."

**University and Program:**

**Student Details:**

**Contact Email Address:**

**Team Leader Full Name:**

 Signature: Date:

**INFORMATION NOTICE ON THE PROCESSING OF PERSONAL DATA**

The International Aid division of the Luxembourg Red Cross attaches foremost importance to the respect of your privacy and the protection of your personal data. This notice is intended to inform you about the use of the personal data we collect in the context of the student competition “Towards a Positive Environmental Impact – A Shelter Challenge”.

**WHY DO WE PROCESS YOUR DATA?**

International aid of the Luxembourg Red Cross collects and processes personal data to:

- Manage your participation in the competition.

- Execute the competition rules.

- Communicate with you or for other legitimate interests we have, including reporting.

These data processing operations are necessary for the implementation of pre-contractual measures and for the legitimate interests pursued by International Aid of the Luxembourg Red Cross.

**WHAT TYPES OF DATA DO WE COLLECT?**

In accordance with the law, we only collect the data necessary to achieve the purposes listed above. The data collected is mainly:

- Identification data (surname, first name).

- Contact details (postal address, email address, telephone number).

- Data relating to your education and training

- Other personal data may be collected during your relationship with us.

**HOW LONG WILL YOUR DATA BE KEPT?**

Your data is kept for the time necessary to fulfil the purposes for which it was collected and will be deleted within 12 months of the competition closing.

**WITH WHOM IS YOUR DATA SHARED?**

Your data is processed confidentially and is only shared with third parties where this is useful, necessary, and in accordance with the law. These third parties include members of the jury, external partners to the Humanitarian Aid division from the Luxembourg Red Cross, as well as service providers, particularly in the case of IT outsourcing. In the latter case, we ensure that your data is stored and processed in the European Union.

**WHAT ARE YOUR RIGHTS?**

In accordance with the law, you have the following rights:

- The right to information. We hope that this notice has answered your questions.

- The right to access your data.

- The right to rectify your data if it is incorrect or out of date.

- The right to lodge a complaint with the National Commission for Data Protection (CNPD) if you believe that the processing of your data does not comply with the law.

In certain cases, and under the conditions laid down by law, you also have the following rights:

- The right to request the erasure of your data.

- The right to request the restriction of the processing of your data.

- The right to object to the processing of your data on legitimate grounds.

- The right to portability of the data you have provided to us (i.e., the right to receive your personal data on a machine-readable form), insofar as this is technically possible.

If you have any questions about the processing of your data or wish to exercise your rights, you can contact the Data Protection Officer of the Luxembourg Red Cross:

**International Aid of the Luxembourg Red Cross**

Data Protection Officer

44, boulevard Joseph II

BP 404 L-2014 Luxembourg

Email: rgpd@croix-rouge.lu

To comply with the regulations in force, we undertake to update this information notice whenever necessary.